

First Time Access

Remaining Setup

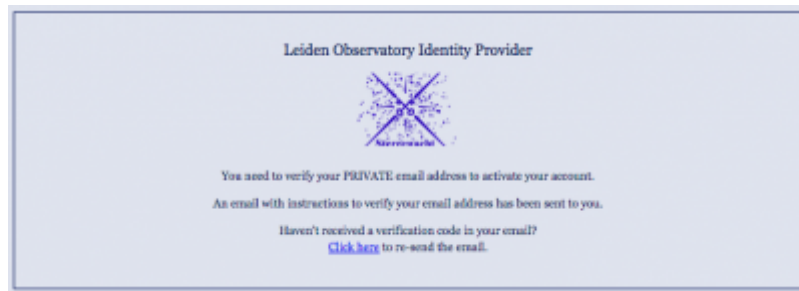


Figure 1: Private Email Address Confirmation (Click image to enlarge).

The Identity Provider will then present you a window explaining that an email has been sent to your 'private email box'. This email contains a link (yes, indeed it is a clickable link, which is necessary as the security key provided is too complicated to type it in. But you should make sure that the link is pointing to our `idp.strw.leidenuniv.nl` identify server. Only after this verification you should click the link).

Now look at your private mail inbox and find there the mail with

Subject: Verify email

From: Observatory Identity Provider

And body text, similar like this, but made a bit more personal (not shown here for security purposes):

```
Someone is trying to setup two factor authentication on the Leiden
Observatory Intranet system. If this was you,
it is save to copy/paste the link below to verify your email address, but
please do verify it is going to the
Observatory Identity server: idp.strw.leidenuniv.nl.
The link for email address verification is:
https://idp.strw.leidenuniv.nl/auth/realms/STRW/login-actions/
action-token?key=eyJhbGciOiJIUzI1NiIsInR5cCIgOiAiSldU...
BqPjnSig&client_id=local.strw.leidenuniv.nl&tab_id=KADCiBDmsaY
```

This link will expire within 5 minutes.

If you didn't initiate two-factor authentication, just ignore this message.

where the text Link to e-mail address verification contains the link to verify and confirm your 2FA setup. For your information the link starts like:

`https://idp.strw.leidenuniv.nl/auth/realms/STRW/login-actions/action-token?key=eyJhbGciOiJIUzI1NiIsInR5cCIgOiAiSldU...` and the key is a long series of characters.

Pasting the link in a WEB browser asks again for your credentials. Submit this form and you are now fully setup for Two Factor Authentication.

A private email address is necessary to allow you to reset 2FA if necessary.

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